

PANDUAN SUBMISSIONS
“OPEN JURNAL SYSTEM”
JURNAL TERAPAN PERIKANAN DAN KELAUTAN
TAPIAN NAULI



Prosedur upload file jurnal pada OJS Tapian Nauli.

1. Masuk pada link https://stpsibolga.ac.id/ojs/index.php/TAPIAN_NAULI
2. Klik Login

The screenshot shows the homepage of the journal. At the top, there is a decorative banner with orange and blue colors. Below it, the journal's name "Jurnal Penelitian Terapan Perikanan dan Kelautan 'TAPIAN NAULI'" is displayed in white text on a dark background. A navigation bar below the banner includes links for "Current", "Announcements", "Archives", "About", and "Login". The "Login" button is highlighted with a red circle. The main content area is titled "About the Journal". It contains a detailed description of the journal's scope, mentioning its focus on research applications in fisheries and marine science, its publication frequency, and its target audience. It also lists the journal's ISSN numbers: p-ISSN: 2715-5323 and e-ISSN: 2715-3096.

3. Klik Registrasi

The screenshot shows the login page of the journal. The top navigation bar is identical to the previous screenshot. The main content area is titled "Login". It features input fields for "Username" (containing "fandiartastps23") and "Password" (containing "*****"). Below the password field is a link "Forgot your password?". There is a checkbox labeled "Keep me logged in" followed by two buttons: "Register" and "Login". The "Register" button is highlighted with a red circle.

4. Isi data sesuai dengan identitas. Pastikan “username” hanya menggunakan karakter huruf tanpa angka dan tanda baca

The screenshot shows a registration form for an ORCID account. At the top, there is a button to "Create or Connect your ORCID iD" and a link to "What is ORCID?". The form is divided into two main sections: "Profile" and "Login".

Profile:

- Given Name *
- Family Name
- Affiliation *
- Country *

Login:

- Email *
- Username *
- Password *
- Repeat password *

5. Setelah registrasi berhasil, silahkan login dari akun yang sudah di buat sebelumnya

The screenshot shows the homepage of the "Jurnal Penelitian Terapan Perik" website. The header includes the journal name and navigation links for "Current", "Announcements", "Archives", and "About". Below the header, there is a breadcrumb trail "Home / Login" and a "Login" section.

Login:

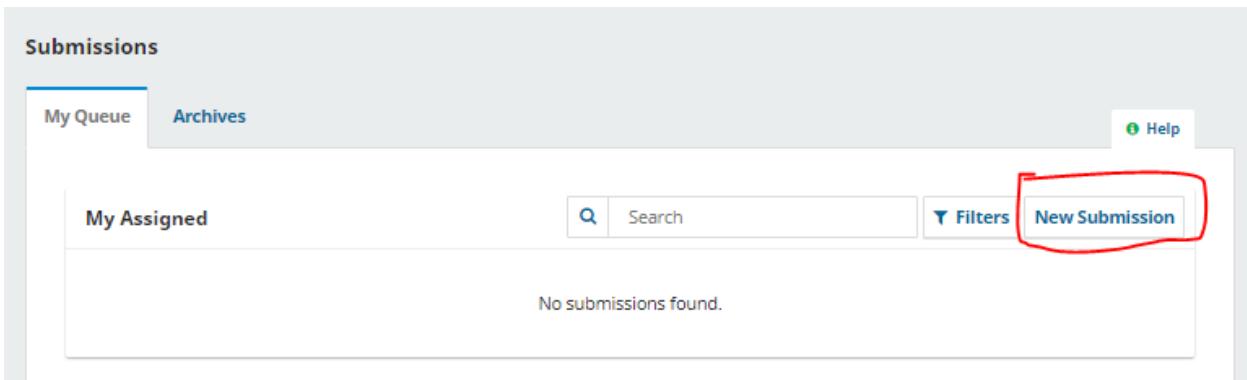
- Username *
- Password *

[Forgot your password?](#)

Keep me logged in

[Register](#) | **Login**

6. Selanjutnya klik new submission



7. Pada Section, pilih “Articles”, selanjutnya ceklis semua kotak centang, selanjutnya klik save and continue

The screenshot shows the "Submit an Article" form. At the top, a navigation bar includes "1. Start", "2. Upload Submission", "3. Enter Metadata", "4. Confirmation", and "5. Next Steps". Below this, a "Section" dropdown menu is highlighted with a red box. A note below it states: "Articles must be submitted to one of the journal's sections. *". The "Submission Requirements" section contains several checkboxes, all of which are checked. The "Comments for the Editor" section features a rich text editor toolbar at the top and a large text area below. At the bottom, there is a checkbox for agreeing to data collection and a link to the "privacy statement". The "Save and continue" button is highlighted with a red box.

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Section

Articles must be submitted to one of the journal's sections. *

Submission Requirements

You must read and acknowledge that you've completed the requirements below before proceeding.

The submission has not been previously published, nor is it before another journal for consideration (or an explanation has been provided in Comments to the Editor).

The submission file is in OpenOffice, Microsoft Word, or RTF document file format.

Where available, URLs for the references have been provided.

The text is single-spaced; uses a 12-point font; employs italics, rather than underlining (except with URL addresses); and all illustrations, figures, and tables are placed within the text at the appropriate points, rather than at the end.

The text adheres to the stylistic and bibliographic requirements outlined in the Author Guidelines.

Comments for the Editor

Yes, I agree to have my data collected and stored according to the [privacy statement](#).

Save and continue Cancel

8. Selanjutnya upload file jurnal yang akan di publish. PASTIKAN FORMAT FILE JURNAL ADALAH MICROSOFT WORD. Jurnal tidak akan di proses apabila di upload dalam format pdf.

Submit an Article

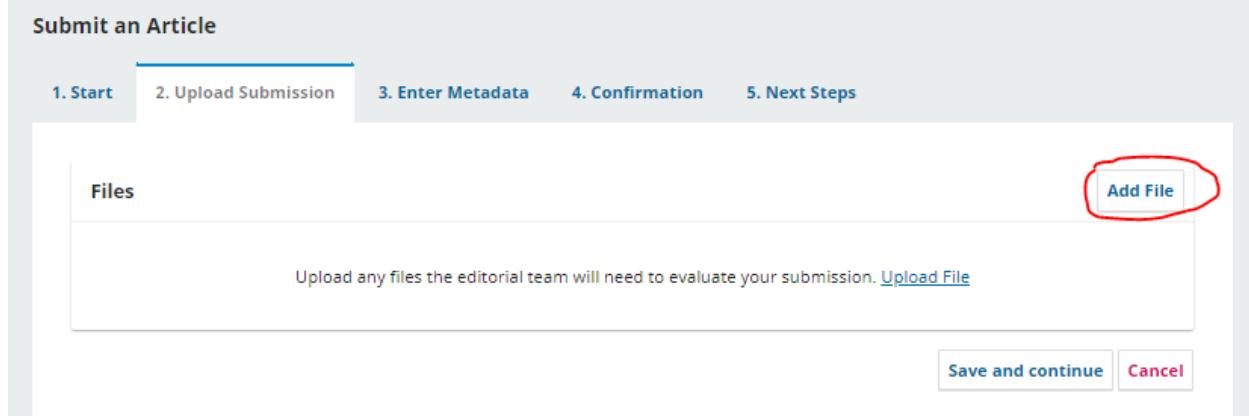
1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Files

Add File

Upload any files the editorial team will need to evaluate your submission. [Upload File](#)

Save and continue Cancel



9. Setelah berhasil di upload, klik tulisan “article text”. Kemudian klik save and continue.

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Files

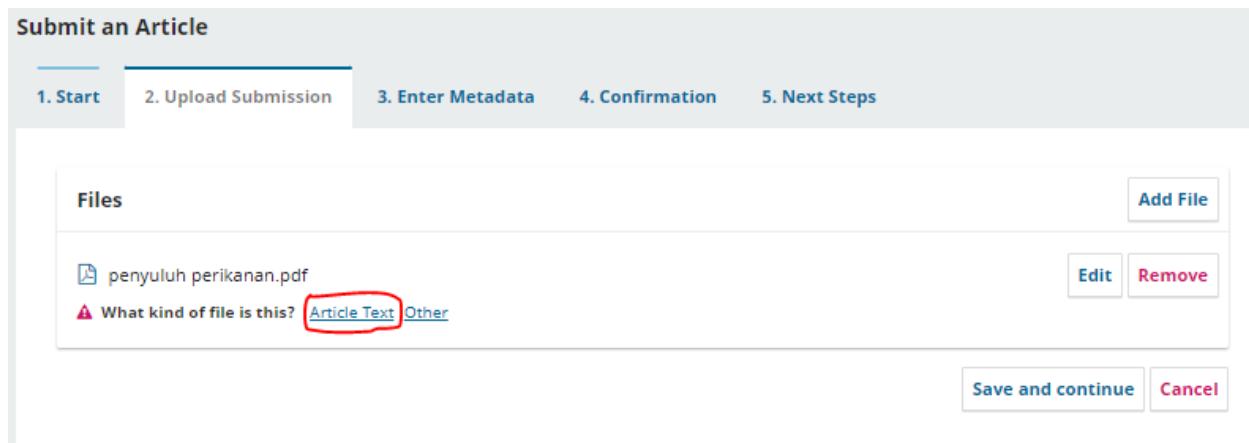
Add File

penyuluhan perikanan.pdf

⚠ What kind of file is this? [Article Text](#) [Other](#)

Edit Remove

Save and continue Cancel



10. Selanjutnya isi "Title" dengan judul jurnal, kemudian "abstract" tanpa kata kunci, lalu klik save and continue

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Prefix **Title ***

Examples: A, The

Subtitle

Abstract *

List of Contributors **Add Contributor**

| Name | E-mail | Role | Primary Contact | In Browse List |
|--------------------------------|-------------------------|--------|-------------------------------------|-------------------------------------|
| Fandi Handika Arta, S.Pi, M.Si | stpsfandiarta@gmail.com | Author | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |

Additional Refinements

Keywords

Add additional information for your submission. Press 'enter' after each term.

References

Save and continue Cancel

11. Selanjutnya selesaikan submission dengan menekan tombol "Finish Submissions"

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation **5. Next Steps**

Your submission has been uploaded and is ready to be sent. You may go back to review and adjust any of the information you have entered before continuing. When you are ready, click "Finish Submission".

Finish Submission Cancel

